

**OUTSIDE ACTIVITIES OF SUPPORT STAFF**

The School Board directs the Superintendent to promulgate the following guidelines so that support staff members may avoid situations in which their personal interests, activities, and associations may conflict with the interests of the Corporation. If non-school activities threaten an employee's effectiveness within the School Corporation, the Board reserves the right to evaluate the impact of such activity upon the employee's responsibility to the Corporation.

- A. Support staff members should not give school time to outside activities when there is not valid reason to be excused from assigned duties.
- B. Support staff members shall not use school property or school time to solicit or accept customers for private enterprises without written administrative permission.
- C. Support staff members shall not campaign on school property during school time in behalf of any political issue or candidate for local, State, or National office.
- D. Support staff members should avoid conduct and associations outside the school, which, if known, could have an adverse or harmful effect upon the school community.
- E. Support staff members should refrain from expressions that would disrupt harmony among their co-workers or interfere with the maintenance of discipline by school officials.