

DEVELOPMENT OF ADMINISTRATIVE GUIDELINES

The School Board delegates to the Superintendent the function of specifying guidelines and required actions and for designing the detailed arrangements under which the schools will be operated. These guidelines, rules, and other detailed arrangements will constitute the Administrative Guidelines governing the Corporation. They must be, in every respect, consistent with the policies adopted by the Board.

The Board itself will formulate and adopt administrative guidelines only when required by law, or when the Superintendent recommends Board adoption in light of strong community attitudes or probable reaction.

The Superintendent may also issue such administrative handbooks as he/she may consider necessary for the effective administration of the schools and distribute them to employees and others as necessary.

As long as the provisions of these administrative guidelines and handbooks are not inconsistent with Board policy or with Federal/State law, they will be considered to be a part of the policy manual and binding upon all employees and students.

A copy of the Corporation's administrative guidelines manual and copy of each handbook shall be made a part of the Board's reference materials maintained in the Corporation office.