

CONFLICT OF INTEREST

- A. The maintenance of unusually high standards of honesty, integrity, impartiality, and professional conduct by School Corporation employees is essential to ensure the proper performance of school business as well as to earn and keep public confidence in the School Corporation.

To accomplish this, the School Board has adopted the following guidelines to assure that conflicts of interest do not occur. These are not intended to be all inclusive, nor to substitute for good judgment.

1. No employee shall engage in or have a financial interest in, directly or in-directly, any activity that conflicts or raises a reasonable question of conflict with his/her Corporation responsibilities.
 2. Employees shall not engage in business, private practice of their profession, the rendering of services, or the sale of goods of any type where advantage is taken of any professional relationship they may have with any student, client, or parents of such students or clients in the course of their employment with the School Corporation.
 3. Employees shall not make use of materials, equipment, or facilities of the School Corporation for personal business use. Examples would be the use of facilities before, during, or after regular business hours for service to private practice clients, or the checking out of items from an instructional materials center for personal business use.
- B. Should exceptions to this policy be necessary in order to provide mandatory services to students or clients of the School Corporation, all such exceptions will be made known to the employee's supervisor and will be disclosed to the Superintendent **before** entering into any private relationship.
- C. It will be the responsibility of each administrator and supervisor to make this policy known to his/her subordinates, to enforce this policy, and to promptly report any apparent violations to the Superintendent.

I.C. 35-44.1-1-4

Cross Reference:
Professional Staff Policy 3231
Support Staff Policy 4231

Revised: April 26, 2016