

Carroll Consolidated School Corporation

MINUTES

Regular Meeting

June 17, 2003

The Board of School Trustees of Carroll Consolidated School Corporation met in regular session on Tuesday, June 17, 2003, 8:00 p.m. at the Administration Building. Those attending were Board members Sam Zook, Kenneth Orem, Edward Johnson, Barbara Payne, and Susan Budreau. Also present were Superintendent John Sayers, School Attorney Miriam Robeson, Principals Dan Ronk and Carolyn O'Connell, one representative from the news media, two patrons, and Lisa Beaver.

Minutes: Mrs. Payne made a motion to approve the minutes of the regular meeting held on June 3, 2003. Mr. Orem seconded the motion. Vote 5-0. Motion carried.

Approval and signing of the corporation vouchers, treasurer's report, and lunch fund report: Mrs. Payne made a motion to approve the corporation vouchers, treasurer's report and lunch fund report as presented. Mr. Johnson seconded the motion. Vote 5-0. Motion carried.

Purchase in excess of \$5,000: Mrs. O'Connell requested that 100 student desks be purchased at the elementary school in the amount of \$6,999. This would be paid from the capital projects fund. Mr. Orem made a motion to approve the purchase as presented. Mr. Johnson seconded the motion. Vote 5-0. Motion carried.

Elementary Roofing Project Bids: Bids were received from four companies on the elementary roofing project. Bids were as follows:

Advanced Restoration	\$337,000	
Fort Wayne Roofing	\$146,500	\$8,800 XT-30 Class Shingle
Z & H Construction	\$169,950	
Hinshaw Roofing	\$281,500	

Attorney Miriam Robeson reviewed the bids and informed the Board that the bid from Fort Wayne Roofing and Sheet Metal did not include a financial statement as required by the bid documents. Ms. Robeson informed the Board that a financial statement had been supplied by Fort Wayne Roofing and Sheet Metal and that if the Board so chose they could accept the late financial statement in the best interest of the corporation. Superintendent Sayers recommended that the bid of \$146,500 from Fort Wayne Roofing and Sheet Metal be accepted with the additional alternate bid of \$8,800 for 30-year shingles. Mr. Orem made a motion to accept the late financial statement in the best interest of the school corporation. Mrs. Payne seconded the motion. Vote 5-0. Motion carried. Mr. Orem made a motion to approve the Superintendent's recommendation to accept Fort Wayne Roofing's bid for the elementary roofing project as presented. Mr.

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Johnson seconded the motion. Vote 5-0. Motion carried. Superintendent Sayers recommended that Sam Zook be authorized to sign the necessary documents for the roofing project. Mr. Johnson made a motion to approve the Superintendent's recommendation. Mrs. Payne seconded the motion. Vote 5-0. Motion carried.

Textbook Rental: The textbook rental fee recommendations were presented for both the Carroll Jr./Sr. High School and the elementary for the 2003-2004 school year. Mrs. Payne made a motion to approve the textbook rental fees as presented. Mr. Orem seconded the motion. Vote 5-0. Motion carried.

School Bus and Equipment Use Requests: The Cub Scouts request permission to use a school bus and driver to go to Santa Claus, Indiana on June 28. The Flora Public Library requests permission to use a school bus and driver to go to Battleground on June 28. The 4-H Exhibit Board requests permission to use two bleacher sections from July 12-26. They also request the use of computer equipment for the 4-H auction on July 25. Superintendent Sayers recommended that the above requests be approved. Mr. Johnson made a motion to approve the Superintendent's recommendations as presented. Mrs. Payne seconded the motion. Vote 5-0. Motion carried.

School Bus Replacement Plan: Superintendent Sayers discussed the school bus replacement plan for the next ten years which would include replacing three school buses and van #2 in 2004. The replacement plan would then continue as presented.

Student Drug Testing: There were some slight revisions to the student drug testing policy. The policy will be put on the website for public input before final approval at the next Board meeting to be held on July 8.

Line System: Mr. Ronk recommended that the line system be implemented with a number of modifications for the junior high beginning the first semester of the 2003-2004 school year. At the end of the semester it would then be brought back to the Board for review with the possibility of making any needed changes. Mrs. Payne made a motion to approve Mr. Ronk's recommendation as presented. Mr. Johnson seconded the motion. Vote 5-0. Motion carried.

Elementary Student Handbook: Mrs. O'Connell reviewed the proposed changes in the elementary handbook for the 2003-2004 school year. Mr. Johnson made a motion to approve the elementary handbook as presented and discussed. Mrs. Payne seconded the motion. Vote 5-0. Motion carried.

Jr./Sr. High School Student Handbook: Mr. Ronk reviewed the proposed changes in the Jr./Sr. High School handbook for the 2003-2004 school year. Mrs. Payne made a motion to approve the Jr./Sr. High School handbook as modified and discussed. Mrs. Budreau seconded the motion. Vote 5-0. Motion carried.

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Conference and Field Trip Requests: Mr. Orem made a motion to approve conference and field trip requests "a" through "c" as outlined on the agenda. Mrs. Payne seconded the motion. Vote 4-1 (Mr. Johnson abstained). Motion carried.

Personnel:

2003-2004 Coaching Positions - Superintendent Sayers recommended a list of coaches for the 2003-2004 school year. Mrs. Payne made a motion to approve the Superintendent's recommendations as presented. Mr. Orem seconded the motion. Vote 3-2 (Mrs. Budreau and Mr. Zook opposed). A copy of the list of coaches is in the official school board file.

Vocational Agriculture 12-Month Contract - Superintendent Sayers presented a 12-month teaching contract for Steve Keown for the 2003-2004 school year. Mr. Johnson made a motion to approve the teaching contract as presented. Mr. Orem seconded the motion. Vote 5-0. Motion carried.

Administrator Contracts - Superintendent Sayers recommended the following contracts be extended with salaries remaining at the previous level to June 30, 2004:

Dan Ronk - High School Principal

Charles Huckstep - Jr./Sr. High School Assistant Principal

Dennis Lafferty - Elementary Assistant Principal

John Hendryx - Athletic Director

Mrs. Payne made a motion to approve the administrator salaries and contracts as presented. Mrs. Budreau seconded the motion. Vote 5-0. Motion carried.

Biology Teacher - Superintendent Sayers is recommending Makay Fellows as Biology teacher for the 2003-2004 school year. Mrs. Payne made a motion to approve the Superintendent's recommendation. Mr. Orem seconded the motion. Vote 5-0. Motion carried.

Retirement - Superintendent Sayers read a letter from Joe Spurgeon indicating his intent to retire as of August 14, 2003. He also read a letter from Becky Martin stating that she would not be returning to Carroll for the 2003-2004 school year. Superintendent Sayers recommended that the above retirement of Joe Spurgeon and resignation of Becky Martin be approved. Mrs. Payne reluctantly made a motion to approve the Superintendent's recommendations. Mr. Johnson seconded the motion. Vote 5-0. Motion carried.

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Other Business: Mrs. Payne made a motion to change the next regularly scheduled meeting from July 1, 2003, 8:00 p.m. at the Administration Building to July 8, 2003, 8:00 p.m. at the Administration Building. Mr. Johnson seconded the motion. Vote 5-0. Motion carried.

Adjournment: With no further business to come before the Board, Mr. Orem made a motion to adjourn the meeting. Mrs. Payne seconded the motion. Vote 5-0. Motion carried.

Sam L. Zook, President

Edward E. Johnson, Vice President

Kenneth R. Orem, Member

Susan P. Budreau, Member

ATTEST:

Barbara A. Payne, Secretary