

PAYROLL AUTHORIZATION/PROCEDURES

The most substantial payment of public funds for the operation of the School Corporation is that which is made to the employees of the School Board for services rendered. To ensure that each person so compensated is validly employed by this Corporation and that the compensation remitted fairly represents the services rendered, this policy is promulgated.

All corporation employees shall be paid biweekly except for the following classification of employees:

- a. teachers approved for early retirement – paid monthly according to terms of the negotiated contract
- b. regular teachers on 20 pay option – paid according to terms of the negotiated contract

Employment of all Corporation personnel must be approved by the Board except where authority to appoint certain personnel of the Corporation has been delegated to the Superintendent.

I.C.20-26-5-4

Revised 4/19/2005