

PROFESSIONAL STAFF NETWORK ACCEPTABLE USE POLICY

Carroll Consolidated School Corporation's Information Technology Resources system shall be referred to as the CCSC "Network." The Network includes all computing systems, personal computers and components, printers and all peripheral equipment, all electronic documents and files, network servers and the information contained therein, and all user accounts and passwords. The CCSC Network also provides access to the World Wide Web ("Internet") through content filtering software in an attempt to limit access to inappropriate Internet sites. All Internet activity is logged and will be periodically reviewed for appropriateness.

The following policy, rules and prohibition, apply to all employees, independent contractors, or other persons (hereafter referred to as "Users") of the Carroll Consolidated School Corporation network.

1. In connection with use of the Network, employees, independent contractors and other persons accessing or using the Network will abide by the Corporation Acceptable Use Policy 7525.
2. In connection with use of the Network, all employees, independent contractors or other persons accessing or using the Network WILL:
 1. be polite in the user's messages to others;
 2. use appropriate language;
3. All users will report immediately to the Technology Director, the building Principal, or another person that has been designated to handle such matters, any threatening or unwelcome communications received through the use of the Network.
4. If a user believes there is a security problem on the Network, they will notify the Technology Director, the Building Principal, or another person that has been designated to handle such matters, immediately.
5. Any financial obligation resulting from Network use, such as purchase of goods and services via the Internet, are the user's responsibility and not the responsibility of Carroll Consolidated School Corporation.
7. The Network is a privilege. Carroll Consolidated School Corporation at any time and for any reason or for no reason may discontinue general access to the Network or rescind the user's privilege of using the Network.
8. Any violation of any provision of this Policy or if user refuses to follow any direction given by an administrator, at the discretion of Carroll Consolidated School Corporation or an administrator, the privilege of using the Network may be revoked, other disciplinary action may be taken, and legal action may be taken against the user

9. Users should not expect that files stored on the Network will be private. Administrators and the Technology Director may periodically review electronic content to maintain system integrity and ensure that users are acting responsibly.

Adopted: December 5, 2000

Revised: July 22, 2008
Revised: August 3, 2010

Cross Reference Policies: Program Policy 2526 School Internet Web Site Policy
Property Policy 7525 Acceptable Use Policy

Cross Reference Statutes: Children's Internet Protection Act [Pub. L. No. 106-554 and 47
USC 254(h)]
Indiana Code 20-20-13
Indiana Code 20-30-5.5